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| **EXPERIENCED AND GRADUATE CV COVER SHEET** |
| **How did you find out about this role?** |  | **If referred, please state who by:** |  |
| **YOUR DETAILS** |
| **Full Name:** |  | **Pronouns** **(Please delete as appropriate or include separately):** | He / Him / She / Her / They / Them / They / Her / She / Him / He |
| **Do you require any reasonable adjustments to any aspect of the recruitment process?** | If so, please state in the additional information section or call us on **01483 484092**. | **Eligible to work in the UK?** | Yes / No |
| **Current Clearance:****(SC, DV, etc)** |  | **If none, willing and able to obtain a UK SC clearance?** | Yes / No |
| Further details about HMG requirements for Security Clearances can be [found here.](https://www.gov.uk/government/publications/hmg-personnel-security-controls) |
| **Aware that job base is Guildford with travel to UK client sites?** | Yes / No |

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| **ACADEMIC QUALIFICATIONS (Continuation on page 3 if required)** |
| **Highest Degree** |
| **Highest Degree: (Name)** |  | **Classification:** **(PhD, DPhil, etc.)** |  |
| **Grade Achieved: (Pass, 1st, etc.)** |  | **University:** |  |
| **Degree** |
| **Degree:****(Name)** |  | **Classification:****(PhD, DPhil, etc.)** |  |
| **Grade Achieved:****(Pass, 1st, etc.)** |  | **University:** |  |
| **A Levels, Highers, or Equivalent (Graduate Only)** |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |

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| **APPLICATION INFORMATION** |
| **Current Role:** |  |
| **Sector Experience:** |  |
| **Key Skill Set:** |  |
| **Reason For Leaving:** |  |
| **Why Actica?** |  |
| **Career Aspirations:** |  |
| **Notice Period / Availability:** |  |
| **Salary Expectations (£):** |  | **Other (£ or %)** |  |
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| **Additional Information:** |  |

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| **DATA PROTECTION AND PRIVACY** |
| The information given on the Actica CV Cover Sheet (when complete), and documents provided in support of a job application (e.g. CV, Cover Letter and E-mail correspondence), may be defined as “personal” data as described in the EU General Data Protection Regulation (GDPR). You have supplied this data to the appropriate Recruitment, HR, or Security Authority exclusively for the purpose of recruitment, on-boarding, and security vetting at Actica Consulting Ltd. The Recruitment, HR, or Security Authority will protect the information which you provide and ensure that it is not passed to anyone who is not authorised to see it. By submitting a job application to Actica, you are explicitly consenting for the data you have provided to be processed in the manner described above. A fuller description of how we will process your data can be found on our website at <https://actica.co.uk/legal/>, or requested by e-mailing recruit@actica.co.uk.  |
| I have read and understood the above statement on Data Protection and Privacy. | [ ]  Tick here to confirm |

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| **CONTINUATION - ACADEMIC QUALIFICATIONS** |
| **Degree** |
| **Degree:****(Name)** |  | **Classification:****(PhD, DPhil, etc.)** |  |
| **Grade Achieved:****(Pass, 1st, etc.)** |  | **University:** |  |
| **Degree** |
| **Degree:****(Name)** |  | **Classification:****(PhD, DPhil, etc.)** |  |
| **Grade Achieved:****(Pass, 1st, etc.)** |  | **University:** |  |
| **A Levels, Highers, or Equivalent (Graduate Only)** |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** |  | **Grade:** |  |