|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **CV COVER SHEET** | | | | | | | |
| **How did you find out about this role?** |  | | **If referred, please state who by:** | | |  | |
| **YOUR DETAILS** | | | | | | | |
| **Full Name:** |  | | **Eligible to work in the UK?** | | | Yes / No | |
| **Current Clearance:**  **(SC, DV, etc)** |  | | **If none, willing and able to obtain a UK SC clearance?** | | | Yes / No | |
| Further details about HMG requirements for Security Clearances can be [found here.](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/299547/HMG_Personnel_Security_Controls.pdf) | | | | | | | |
| **Aware that job base is Guildford with travel to UK client sites?** | | | | | | Yes / No | |
| **ACADEMIC QUALIFICATIONS** | | | | | | | |
| **Highest Degree** | | | | | | | |
| **Highest Degree: (Name)** |  | | | **Classification:**  **(PhD, DPhil, etc.)** | |  | |
| **Grade Achieved: (Pass, 1st, etc.)** |  | | | **University:** | |  | |
| **Degree** | | | | | | | |
| **Degree:**  **(Name)** |  | | | **Classification:**  **(PhD, DPhil, etc.)** | |  | |
| **Grade Achieved:**  **(Pass, 1st, etc.)** |  | | | **University:** | |  | |
| **A Levels, Highers, or Equivalent** | | | | | | | |
| **Subject:** |  | | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | | **Qual. Type:** | |  | **Grade:** |  |
| **APPLICATION INFORMATION** | | | | | | | |
| **Current Role:** | |  | | | | | |
| **Sector Experience:** | |  | | | | | |
| **Key Skill Set:** | |  | | | | | |
| **Reason For Leaving:** | |  | | | | | |
| **Why Actica?** | |  | | | | | |
| **Career Aspirations:** | |  | | | | | |
| **Notice Period / Availability:** | |  | | | | | |
| **Current Base Salary (£):** | |  | **Car Allowance (£):** | | |  | |
| **Pension (%)** | |  | **Bonus (£ or %)** | | |  | |
| **Salary Expectations (£):** | |  | | | | | |
| **Additional Information:** | |  | | | | | |

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| **ACADEMIC QUALIFICATIONS - CONTINUATION** | | | | | | |
| **Degree** | | | | | | |
| **Degree:**  **(Name)** |  | | **Classification:**  **(PhD, DPhil, etc.)** | |  | |
| **Grade Achieved:**  **(Pass, 1st, etc.)** |  | | **University:** | |  | |
| **Degree** | | | | | | |
| **Degree:**  **(Name)** |  | | **Classification:**  **(PhD, DPhil, etc.)** | |  | |
| **Grade Achieved:**  **(Pass, 1st, etc.)** |  | | **University:** | |  | |
| **A Levels, Highers, or Equivalent** | | | | | | |
| **Subject:** |  | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** | |  | **Grade:** |  |
| **Subject:** |  | **Qual. Type:** | |  | **Grade:** |  |
| **DATA PROTECTION AND PRIVACY** | | | | | | |
| The information given on the Actica CV Cover Sheet (when complete), and documents provided in support of a job application (e.g. CV, Cover Letter and E-mail correspondence), may be defined as “personal” data as described in the EU General Data Protection Regulation (GDPR). You have supplied this data to the appropriate Recruitment, HR, or Security Authority exclusively for the purpose of recruitment, on-boarding, and security vetting at Actica Consulting Ltd. The Recruitment, HR, or Security Authority will protect the information which you provide and ensure that it is not passed to anyone who is not authorised to see it. By submitting a job application to Actica, you are explicitly consenting for the data you have provided to be processed in the manner described above.  A fuller description of how we will process your data can be found on our website at <http://www.actica.co.uk/Careers/CareersDataProtection.php>, or requested by e-mailing [recruit@actica.co.uk](mailto:recruit@actica.co.uk). | | | | | | |
| I have read and understood the above statement on Data Protection and Privacy. | | | | | Tick here to confirm | |